Coursework TIPS-
Input college classes first

- LTCC- term type: QUARTERS
- Need LTCC Transcripts to complete- add only classes that are on LTCC transcripts
- Add Quarters then classes in each Quarter
- "DE" on STHS transcript are college classes- go on college coursework list ONLY- use LTCC transcript to confirm correct course numbers and titles
- All DE classes will need to be manually added to A-G requirements section.

Coursework TIPS-
Input High school courses second

- Start with 9th grade (also input 7th/8th with 9th grade year: 22-23)
- Input classes with "p" on transcript only (highlight them)
- Mark off Classes on transcript as you input
- Do not put Dual Enrollment classes under high school
- Click on Green checkmark to move forward
- Use dropdown classes as much as possible (always)
- Don't forget to change the year when moving from 9th to 10th to 11th to 12th
- All 12th grade classes are "in progress" for Fall or "planned" for Spring.
- 12th grade govt./civics/econ are only one semester (so one grade should say "no course")

LTCC Passport Login
username: **1st name initial, middle name initial, last name@mail.ltcc.edu**
PW: **Ltmmddyy**

General Tips

- High school dates for you:
- August 2022- June 2026
- STHS- term type: SEMESTERS
- LTCC term type: QUARTERS (FLC: semesters)
- Tuition at LTCC: not applicable
- Need State ID # (SSID)- bottom left of STHS transcripts
- Leadership skills: YES
- EOP- extra app for students who want AVID-like help in college.

OTHER TIPS

- **Standardized Test** section: This section is NOT factored into acceptance. AP tests - include those taken and planning to take. Look up exact dates. Scores of 3-5 only.
- **A-G Matching:** Only need to edit/add for college classes . For college classes, if class doesn't fit in A-F, pick G.
  - Make sure that you have all the required years in the A-G categories. Use the side chart to determine. Check with counselor if you don't

California State University (CSU) Application
T I P S

Step 1: Create an account/log in to your college application site:

https://calstate.liaisoncas.com/applicant-ux/#/login

Coursework TIPS-
do college classes first

- LTCC- term type: QUARTERS
- Need LTCC Transcripts to complete this section.
- Mark off college classes added from STHS transcripts as you go (do not input one class twice)- class title might not match!
- Most College classes are marked with a "DE" on STHS transcript but not all. All Dual classes go on college coursework list ONLY
- If "subject area" not found in drop down, use "Interdisciplinary Elective"

Coursework TIPS-
Input High school courses second

- If you took Math 1, Spanish 1 or Native Spanish 1 in 8th Grade, add these classes in the middle school question.
- Only input courses on transcript with little "p" next to them.
- Start with 9th Grade.
- Use dropdown classes as much as possible- can add class at bottom, but slows down process
- Civics or Honors Govt is under social science while Economics is under College Prep Electives...two separate classes; only one grade each.
- Do NOT put in first semester grade of fall Senior classes. Put IP or PL (NO grade yet)

LTCC Passport Login
username: 1st name initial, middle name initial, last name@mail.ltcc.edu
PW: Ltmmddyy

General Tips

- High school dates: August 2022- June 2026
- STHS- term type: SEMESTERS
- Need State ID # (SSID)- bottom left of STHS transcripts
- STHS transcripts: adding classes with a "p" to UC application
- A-F grading system for both STHS & LTCC
- Sometimes you won't see your course, so you will need to click on "Don't see my course"

UNIVERSITY OF CALIFORNIA (UC)
Application
TIPS

Step 1: Create an account/log in to your college application site:

https://apply.universityofcalifornia.edu/my-application/login

OTHER TIPS

- Application Terms:
  - NH- no honors
  - HL- Honors
  - IP- in progress (fall senior year classes)
  - PL - planned (spring senior year classes)
  - NO- no grade
  - P- pass; NP- not pass
- Activities/Awards- use strong verbs: see examples